ERINA HEIGHTS PUBLIC SCHOOL
ROLE OF A CLASS PARENT

Request for information and volunteers

All parents are requested to consider being a class parent and all parents are asked to complete the personal details section to enable the successful program to begin as soon as possible. Please see attached.

Role of Class Parent
A new initiative was trialed in 2013 was the Class Parent Program. This was ineffective last year and the feedback received was it was sorely missed. This program is valued by a number of stakeholders to assist all at Erina Heights Public School, and we are looking at making it bigger and better in 2015. The time and effort involved in this role would be greatly appreciated by the students, teachers and other parents. Two parents may choose to share the role.

The most important tasks are:
- To act as liaison between the class teacher and the parents.
- To encourage a sense of “school” community amongst the parents. Children in classes with a strong sense of community, bond better and work more cohesively as a class.
- To provide a link between new parents and the rest of the school community.

Some of the tasks required of Class Parents, occur in the first weeks of term. Tasks may include:
- Setting up a list of telephone and mobile numbers, and email addresses. It is totally optional whether a parent wishes for these details to be made available to other parents. The list can be very useful when arranging birthday parties, play dates etc. The school has begun collecting this information already.
- Liaising with the P&C and the Social Committee – sometimes this committee will ask certain classes to support or run a particular activity. Class parents will be instrumental in organising volunteers for these activities.
- Arranging a time where parents can meet informally. Such meetings are usually coffee mornings held at one’s home and are a social occasion which provides a forum for communication. Some classes may like to get together more than others and that is obviously up to individual classes and parents. One formula that works well is for a coffee morning to be held after a new parent joins a class so they can get to know some other parents.
- Reading the newsletter, class newsletter and other school communication to assist with dissemination of information and answering questions.
- Assisting with events and programs such as Home Reading, Harmony Day, Easter Hat Parade, Year 6 Farewell etc. if needed.
- Liaising with the class teacher.
- Meeting with the Principal each term and
- other initiatives that may evolve throughout the year.

Please consider volunteering for this role or if you are approached to take on this valuable role accepting. If you are not the class parent there will still be many, many opportunities to be involved in class and school activities. Thank you in advance for your consideration.

Sue McNamara
PRINCIPAL
CLASS PARENT NETWORK

I give permission for my details to be given to the class parent representative to assist in the dissemination of information and coordination of class activities. This will include reminders and the clarification of information when required.

Your name __________________________________________

Child’s name __________________________________________

Class ________________

Home phone number ___________________________ Mobile Number ___________________________

e-mail address ___________________________

Preferred method of contact. Please circle.

Email

Phone

Please return ASAP but no later than Friday 6th February if you are interested in volunteering.

I am interested in becoming a class parent. (Please circle)

Yes

No

If yes please complete the following information.

Your Name: ___________________________

Child’s class you are prepared to volunteer for: __________

Child’s name: ___________________________

Your email address: ___________________________

Thank you for your consideration!

Erina Heights Public School community’s mission is to prepare each student to be a happy, healthy, successful and lifelong learner.

www.erinahts-p.schools.nsw.edu.au